

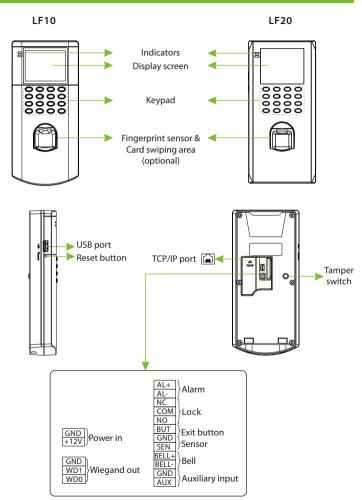
Quick Start Guide

LF10/20

Version: 1.0

Due to regular upgrades of systems and products, ZKTeco could not guarantee exact consistency between the actual product and the written information in this manual.

Overview



Device Installation

Please insert the cable into the terminal before installation.

0 Attach the mounting template sticker to the wall, and drill holes according to the mounting paper.

② Fix the back plate on the wall using wall mounting screws. Attach the device to the back plate.

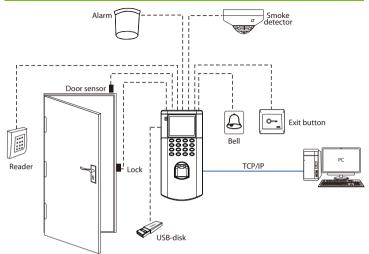
③ Fasten the device to the back plate with a security screw.



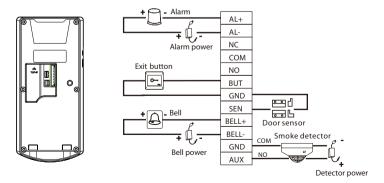
3



Standalone Installation



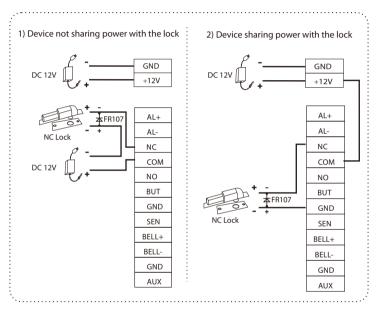
Door Sensor, Exit Button, Alarm & Bell Connection



Lock Relay Connection

The system supports Normally Opened Lock and Normally Closed Lock. The NO LOCK (normally unlocked when power-on) is connected with 'NO' and 'COM' ports, and the NC LOCK (normally locked when power-on) is connected with 'NC' and 'COM' ports.

Take NC Lock as an example below:



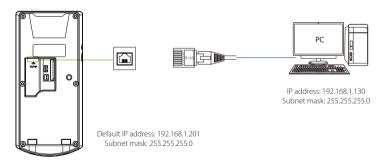
Wiegand Output Connection



GND	Devices that
WD1	support Wiegand
1001	apportriegana
WD0	input
WDU	

The device provides standard Wiegand26 output that can be used as a reader. **Note:** Whether it is powered by the access controller or not, it should connect the GND port with the access controller to ensure stable Wiegand transmission.

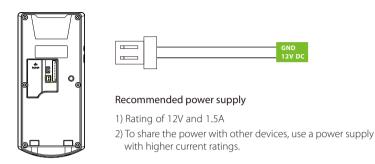
Ethernet Connection



Press **M/OK** to enter the main menu, and select [COMM.] > [Ethernet] > [IP Address], input the IP address and click [OK].

Note: In LAN, IP addresses of the server (PC) and the device must be in the same network segment when connecting to computer software.

Power Connection





User Registration

When there is no super administrator set in the device, press **M/OK** to enter the main menu. After setting the super administrator, the system will request for the administrator's verification before entering the menu. For the security purpose, it is recommended to register a super administrator at the first time you use the device.

Press **M/OK** to enter the main menu, select [User Mgt.] > [New User] to register a new user. Settings include entering user ID, registering fingerprint, badge (optional) and password, setting user role and access control role.



User Authentication

Press the fingerprint/enter the password/swipe the card (optional) on the device. After successful verification, the interface is shown in the figure below.



Verification is successful

View Records

View records on the device

Press M/OK to enter the main menu and select [Attendance Search] to enter the record query interface. Input the user ID and select the time range, press M/OK to query.

Use	r ID		Time Range		Pers	onal Record Search
Please Input(query all da	to without input)	۲	Today	Date	User ID	Attendance
Please input/draity an de	aa waloo inputj	0	Yesterday	06-04	3	Number of Records:02 17:58
1		0	This week		1	16:28
		0	Last week			
		0	This month			
Confirm (OK)	Cancel (ESC)	0	Last month	Details	OK	

Download data by USB-disk

Press **M/OK** to enter the main menu and select [USB Manager] > [Download]. Insert the USB-disk into the USB port of the device, and download the attendance data or user data on the device.



View records on the software

- 1. Connect the device to the network.
- 2. Login to the ZKAccess3.5 software.

3. Add the device on the software. Download the device records. Then you can click [Report] to view the records.

Note: For specific operation of ZKAccess3.5 software, please refer to ZKAccess3.5 Security System User Manual.

Ethernet Settings

Press **M/OK** to enter the main menu and select [COMM.] > [Ethernet] to set the network parameters. If the TCP/IP communication of the device is successful, the icon is will be displayed in the upper right corner of the standby interface.

o			Comm.	Ethernet		
2/	E.	N	÷	Ethernet	IP Address	192.168.163.200
User Mgt.	User Role	COMM.	8	PC Connection	Subnet Mask	255.255.255.0
Ø	☆	11	2	Wiegand Setup	Gateway	192.168.163.1
System	Personalize	Data Mgt.			DNS	0.0.0.0
	Е	O			TCP COMM.Port	4370
Access	USB	Attendance			DHCP	OFF

Access Control Settings

Press M/OK to enter the main menu and select [Access Control] to enter the access control management interface and set relevant parameters of access control.

S A	<i></i>	Access Control		
User Mgt. User Role COM	MM.	Access Control Options		
		Time Schedule		
	_	Holidays		
System Personalize Data	Mgt.	Access Groups		
) and a	Combined Verification		
Access USB Attend Control Manager Sea	dance !	Duress Options		

ZKTeco Industrial Park, No. 32, Industrial Road,

Tangxia Town, Dongguan, China.

Phone :+86 769 - 82109991

Fax :+86 755 - 89602394

www.zkteco.com



Copyright © 2021 ZKTECO CO., LTD. All Rights Reserved.